Shenandoah Community School District

Minutes of the Regular Meeting of the Board of Directors – March 11, 2019

Administration Board Room

**Call to Order:**

Board Vice President Greg Ritchey called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Kip Anderson, Jean Fichter (via phone), Kathy Langley, Greg Ritchey and Adam Van Der Vliet. Also present were Superintendent Dr. Kerri Nelson, School Business Official Sherri Ruzek and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Adam Van Der Vliet.

**Public Hearing – Proposed School Calendar 2019-2020:**

The public hearing was opened at 5:01 pm. There was no public comment and the hearing was closed at 5:02.

**Welcome to Audience:**

Board Vice President Greg Ritchey welcomed everyone to the meeting.

**Open Forum:**

Dr. Kerri Nelson introduced Steve Hielen as the new Director of Operations and Maintenance. Steve will be taking over for Dennis Rogers who is retiring June 30th. March 4th was his first day.

**Administrative Reports:**

*Early Childhood Program* – Mrs. Tiffany Spiegel gave the board an update on the preschool program including a 3-year comparison in the areas of enrollment, screenings and assessments given, curriculum offered and the implementation of PBIS.

*Budget Planning FY 20 –* Mrs. Sherri Ruzek gave the board a preview of the FY20 budget. She went over the unspent authorized budget worksheet and explained line by line what the numbers look like for FY20.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts and the payment of bills. Personnel Requests: Contracts 2019-20: Jennifer Housman, K8 Guidance Counselor – MA Step 3 w/10 additional days; Jon Denton, Asst. HS Football Coach; Julie Mount, .25 Business Teacher – BA Step 1; Mary Peterson, 10th Grade Sponsor. Contracts 2018-19: Taylor Powers, 9th Grade Softball Coach - $3,516; Ty Ratliff, Summer HS Weights - $3,850. Resignations: Lissa Dunkeson, Food Service – effective 3-1-19; Angie Holmes, Food Service – effective 3-8-19; Keisha McHargue, MS Master Teacher; Kelly Carey, TAG Teacher and Mary Peterson, Spring Play Sponsor – effective end of school year. Transfers: Brett Roberts, 6th Grade to TAG Teacher, pending requirements are met; Crystal Wittmer, .5 to full Yearbook Sponsor. Modifications 2019-20: Brett Roberts, BA to BA+15; Kelsey Heintz, BA to BA+15 and Ty Ratliff, BA to MA – pending requirements are met; Dale Risher, BA+15 to MA; Linda Laughlin, BA to BA+15; Maria Blake, BA+30 to MA; Tim Freed, BA to MA and Trevor Scanlan, IT Assistant (training requirements completed) $42,000. Fundraising Requests: on attached sheet. Out of State Travel Requests: 10th Grade to Northwest Missouri State University in Maryville, Missouri on March 27, 2019 for the Career Fair; BPA to the National Leadership Conference in Anaheim, CA on April 30-May 5, 2019. Grant Requests: BPA – Jeans Fund Grant to help with registration, travel, food and lodging for the National BPA Leadership Conference; Grant for Coding STEM Scale Up at HS. Early Graduation Request: Vanessa Archer, March 2019 pending all requirements are met. Motion to Approve by Director Langley, 2nd by Director Anderson. 5 Ayes – Motion passes.

**Action Items:**

Approve School Calendar for the 2019-20 School Year. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve Settlement with SEA for FY20 for 2.61%. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve Coaches Handbook for 2019-20. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve Preschool Handbook for 2019-20. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve PS Curriculum. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

BE IT RESOLVED that the Board of Directors of the Shenandoah Community School District will levy property tax for fiscal year 2019-2020 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion to adopt by Director Langley, 2nd by Director Van Der Vliet. 5 Ayes– Motion passes.

Approve Contract Amendment with DLR for Bond Planning Services and HS Additions and Renovations. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve Carpet Bid for the HS Library with Sheridan Decorating for $9,078.30; Carpet Bid for the K-8 with Cabinets by Stac for $59,232 and the Mower Bid for 2 Riding Mowers with Vetter Equipment for $20,800. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

Approve Weight Room Equipment purchase from Johnson Fitness and Wellness for $16,961 with the cost to be shared between the general fund, activity fund and the Booster Club. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

After much discussion Director Van Der Vliet motioned to approve the proposed activity sponsors with each being voting on separately. Director Fichter seconded the motion. Boys and Girls Soccer – Anderson nay, Langley aye, Ritchey aye, Van Der Vliet aye, Fichter aye. 4 Ayes, 1 Nay – Motion passes. Dance Team – Langley nay, Ritchey aye, Van Der Vliet aye, Anderson nay, Fichter aye. 3 Ayes, 2 Nays – Motion passes. Middle School Cheerleading – Ritchey aye, Van Der Vliet aye, Anderson aye, Langley aye, Fichter aye. 5 Ayes – Motion passes.

Approve addition of up to 3 “zero hour” or early morning classes paid based on 1/9 of the salary rate for Industrial Arts, Weights and Agriculture. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

**Next Board Meeting**: Regular Meeting – April 8, 2019 at 5:00 p.m.

Adjournment at 6:07 pm. Motion by Director Van Der Vliet, 2nd by Director Langley. 5 Ayes – Motion passes.

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Board Secretary Board President